

IFDH Social Responsibility Project Presentation Template

We have designed this template to help you consider your project presentation for the Social Responsibility Campaign for 2021-2022. The theme for this campaign is “Empowering Women – Strengthening Women’s Oral Health & General Health.”

When you are putting together your report please follow the guidelines below. This will keep the reports generic and more reader friendly when it comes to preparing a comprehensive review of all the projects.

Project Title

Usually short 4 – 10 words.

Project Background

Usually 2-5 paragraphs.

Describe the context of your project, the need you are addressing and why this is a priority. The background provides the rationale for the project.

In considering your selection of your project please consider:

1. **Why is this a high priority project?** You might prioritize a project because it addresses a high needs group, or because it has a wide impact. Are there other priorities addressed?
2. **Is this an achievable project?**
Can it be accomplished with the resources available such as funding, timing, expertise & stakeholder support?

With consideration of pandemic restrictions and risks you will need to be creative in your approach to accessing your target group. For example, you may consider using social media, video clips, and social distancing to deliver your message or services.

You may wish to consider working with an academic institution or other institutions.

You may be able to seek funding support from a range of donors and private companies or government.

Consideration can be given to simple but important projects such as the conduct and publication of a systematic literature review which will improve knowledge in a key area. Other project types include development of educational materials, delivery of educational interventions and increasingly complex project types such as provision of care to high risk groups and clinical trials.

Within your report you must identify any project funders, partners or stakeholders.

Project Aim(s)

1 – 2 sentences

What do you hope to achieve through this project?

Project Objectives

SMART Objectives: Specific, Measurable, Achievable, Realistic, Time-bound

Project Evaluation

How will you evaluate your project?

- Quantitative methods (e.g. number of occasions of service)
- Qualitative methods (e.g. surveys, interviews)
- Mixed methods (quantitative and qualitative)

Consider - Is this research? Do you need ethics approval?

Project Stages

This will usually align with objectives. Describe each stage and activities within each stage.

Project Timeline

This will align with project stages. Projects should have a clear start and end date. Projects should also address sustainability. the timeline can be presented as a simple word description or as a Gantt chart or other.

Project Budget

This can be considered in terms of budget for activities for each stage.

Identify funding sources and amounts.

Identify project costs: personnel, administration, communication, travel, publication of materials, clinical materials

Project Barriers

What barriers or potential barriers do you face in completing this project?

Project Outcomes

Relate to aims and objectives.

What will the project deliver (outputs)?

What impact will the project have?

Thank you to our sponsor!



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