



**IFDH House of Delegates Business Meeting
June 20 and 21, 2016
Lucerne, Switzerland**

1. Call to Order: JoAnn Gurenlian, President

Meeting called to order June 20, 2016 8:00 am, Radisson Blu Hotel, Lucerne Switzerland

2. Roll Call and Certification of a Quorum: Wanda Fedora, Secretary

There is a quorum with 23 of 28 countries in attendance for a total of 43 of a possible 46 delegates signed in on attendance sheets - Addendum A

3. Apologies for Absence: Wanda Fedora, Secretary

Apologies received from Eimear Glynn of Ireland and both Portugal delegates.

4. Agenda: JoAnn Gurenlian, President

a. Adoption

Motion #1: to adopt the agenda

Moved by: Carol Jahn (USA)

Seconded by: Mandy Hayre (Canada)

Carried

b. Declaration of Conflict of Interest

There were no conflicts of interest registered

5. Appointment of Tellers and Minutes Review Committee

a. Appointment of Tellers: JoAnn Gurenlian, President

The following tellers were appointed:

Carol Jahn (USA)

Hilde Aga (Norway)

Yvonne Nyblom (Sweden)

b. Appointment of Minutes Review Committee

Tammi Byrd (USA)

Stella Lamprecht (South Africa)

Barbara Derham (Ireland)

6. Approval of the 2013 Minutes of the House of Delegates meeting in South Africa.

Approval for this is by a 'proposer' and 'seconded' from two delegates who were present at that particular meeting, asserting the Minutes from three years prior is a true record of the meeting, followed by a vote of only those present at the meeting in question.

Motion #2: to accept minutes of the House of Delegates 2013 meeting in South Africa.

Moved by: Tammi Byrd (USA)

Seconded by: Michaela O'Neill (UK)

Carried

7. Board of Directors Report: JoAnn Gurenlian, President

a. Activities Report 2013-2016

President JoAnn reported the following:

The Goals from the 2013 House of Delegate Meeting were

1. To improve oral health worldwide
2. To strengthen the professional profile of dental hygienists
3. To link dental hygienists worldwide
4. To strengthen the leadership and infrastructure of the IFDH

To these ends the 2013-2016 Board of the IFDH left Cape Town united to work to bring the IFDH forward. The first task was to incorporate the Federation which took place over the following 2 years in Maryland, USA.

We acted on the direction of the House of Delegates and hired Anas Management with Peter Anas as Executive Director and they have helped us grow.

Along with the IFDH Committees we have worked to increase membership with three new full members, 2 new allied members and 50 individual and 3 student members. Through the continued work of the committee we have developed a new set of by-laws to be in compliance with Maryland law. A first draft of an updated procedure manual is completed. The e-news and Facebook page have been kept up to date with the Facebook page being listed as one of the top 5 thanks to response time by Maria Goldie. We hope to expand social media avenues.

Some very exciting news is the new programs that IFDH now has in place. These are the first programs for our Federation.

Every Child Has a Toothbrush in partnership with Proctor and Gamble is providing small grants of \$250 to dental hygienists to hold tooth brushing clinics. There are also up to 250 toothbrushes included with the grant depending on project participant numbers.

Research grants are available through sponsorship by Dentsply for dental hygiene graduate student research.

The IFDH Education Academy is just starting to develop.

The Global Children's Dental fund in partnership with IFDH are awarding financial prizes to three dental hygienists for social responsibility projects yearly.

The Sunstar World Dental Hygienists Award for research and social responsibility is continuing with 3 prizes this year due to a tie in the research category.

The Alliance for a Cavity Free Future has partnered with IFDH to work to a goal that all children born by 2026 will be cavity free throughout their life.

The National Childrens' Oral Health Foundation is announcing our partnership here this weekend. This program began as a national initiative in the USA.

We have partnered with "text to floss", an app for cell phones that not only encourages flossing but addresses other oral health issues as well.

President JoAnn encouraged all delegates to thank our sponsors when meeting them at the exhibition floor as they are supporting our programs.

Questions followed.

A summary of comments is listed below.

- Please don't forget senior oral care when planning programs

- How many toothbrushes can we expect from Every Child has a Toothbrush – up to 250 per project is the answer.
- Consideration of a new “e-news” format to allow sharing on country websites

b. Policy Recommendations

President JoAnn addressed the fact that the European members of the FDI have created a policy that states dental hygienists should be controlled by dentists. We, as the IFDH, do not have a statement that defines us. JoAnn provided a draft statement for the House of Delegates to consider.

Motion #3: To discuss the draft statement for acceptance.

Moved by: Mandy Hayre (Canada)

Seconded by: Tammi Byrd (USA)

Carried

The IFDH supports dental hygienists as health care professionals who are key providers of primary oral health care preventive and maintenance services. Dental hygienists may work autonomously and participate with interdisciplinary health care teams to provide total health care to the public across the life span.

Discussion followed and proposed changes were made. The board took this into consideration and developed an updated version. To come back to the meeting later in the agenda.

Motion #4: To adopt the included purpose of the IFDH.

The purpose of the IFDH is to

- * Safeguard and defend the interests of, and represent and advance the global profession of dental hygiene.
- * Promote professional alliances with its association members as well as with other interdisciplinary associations, federations and organizations whose objectives are similar.
- * Promote and coordinate the exchange of knowledge and information about the profession, its education, evidence-based research, and best practice.
- * Promote access to quality preventive oral health services and foster social responsibility programs to enhance oral health.
- * Increase public awareness that oral disease can be prevented through proven regimens and can have significant impact on general health.
- * Provide an international scientific forum for education and networking.

Justification: To update the purposes to reflect the current professional status and goals of the International Federation of Dental Hygienists.

Moved by: Tammi Byrd (USA)

Seconded by: Barbara Derham (Ireland)

Carried

9. Finances: Mary Rose Pincelli-Boglione, Treasurer and Peter Anas, Executive Director

a. Treasurer’s Report -

a. In addressing her Treasurer’s report the following points were made. The budget presented in 2013 did not show an obvious loss. Organizations cannot grow on membership dues alone and other revenue sources were needed to move ahead. We actually increased dues for the

first time in 10 years due to the deficit. There was a significant cost to transfer the IFDH funds from Australia to the USA.

Director Peter Anas reviewed the budget line by line to explain expenditures and revenues.

A coffee break was taken and we received an update from ISDH Host Connie Yagi.
Business resumed.

Questions were asked regarding the budget expenses and discussion followed.

Motion #5: To Approve the 2016 budget of the IFDH as presented.

Moved by: Mary Rose Pincelli Boglione (Treasurer) Seconded by: Tammi Byrd (USA)

Carried

b. Auditor's Report

The external accountant reported, in a letter, that no discrepancies were found and no modifications were required when they reviewed the accounts of the IFDH.

The meeting then returned to the Policy Statement from earlier on the agenda.

Motion #6: To accept the following policy statement in principal. With the understanding the Board would bring it to a professional for any wordsmithing required.

The IFDH supports dental hygienists as health care professionals who are key providers of primary oral health care preventive and maintenance services. Dental hygienists may work autonomously and participate with interdisciplinary health care teams to provide total health care to the public across the life span.

Moved by: Mandy Hayre (Canada)

Seconded by: Tammi Byrd (USA)

Carried

10. Committees Reports & Motions:

a. Education & Research; Robyn Watson, Chair

The full report is contained on the secure website of the House of Delegates of the IFDH.
Some highlights are:

Three Goals were set in 2013 when the Committee met in Cape Town.

1) Develop the goal description from previous committee work into a model education curriculum document with outcomes and competencies.

2) Support developing dental/dental hygiene programmes focusing on Dental Hygiene Baccalaureate.

3) Raise the professional profile by providing resources for higher level education programmes.

The Chair has been collating information on curriculums and competencies for dental hygiene graduates and a full report will be issued. She has been assisting in the development of a dental hygiene school in China and reviewing the curriculum in India and Indonesia.

The Board has acquired sponsorship to assist in research grants to raise the professional profile.

The Board is working with a couple of sponsors to bring professional development programs to our members through the IFDH Education Academy.

b. Infrastructure: Carol Jahn, Chair

The full report is contained on the secure website of the House of Delegates of the IFDH. Some highlights are:

A first draft of a guidelines document are now completed. The Committee will continue to review the document to categorize and update the procedural documents.

c. Membership: Mary Rose Pincelli-Boglione, Liaison

Our Membership Committee has been reviewing new applications and after approving the necessary requirements have passed the applications on to the Board for approval. There have been 2 Allied Memberships granted; Australia and Finland and 3 new Country members; United Arab Emirates, Czech Republic and Malta. Singapore is to be voted on at this meeting.

Motion #7: To approve Singapore for full member status.

Moved by: Mary Rose Pincelli Boglione (Liaison) Seconded by: Sharon Freidman Yaniv (Israel)

Carried

d. Professional & Public Relations: Michaela O'Neill

The full report is contained on the secure website of the House of Delegates of the IFDH.

Some highlights are:

Since the IFDH meeting in 2013 we are trying to work on the following goals:

1. Promote Interdisciplinary relationships;
2. Increase Public awareness of the dental/oral hygiene profession
3. Translating software for the HOD meetings (sponsorship/donating)

It was reported that a lot of countries are working on similar goals such as promoting interdisciplinary relationships and increasing public awareness and may hesitate to duplicate their efforts, so a sharing of activities might be reasonable. Also it was noted that communication through the President occurs and the e-news is published through the office as well and the Facebook page is being delivered through a separate chair. Possibly the committee could be given a task in this area of communication.

e. Nominations: Robyn Watson, Chair

Nominations were reviewed. The following Candidates were removed at the candidate's request:

From Treasurer - Marie Ferreira

From Secretary – Marie Ferreira

Nominations were received from the floor.

Motion #8: To nominate for Secretary – Michaela O’Neill (UK)

Moved by: Helen Minnery (UK) Seconded by: Victoria Wilson (UAE)

Carried

Election for the office of President Elect and Treasurer were non-contested and a motion was put forward to elect the single candidates.

Motion #9: To elect as President Elect, Corrie Jongbloed Zoet and as Treasurer Mary Rose Pincelli by acclamation

Moved by: JoAnn Gurenlian (President) Seconded by: Robyn Watson (President Elect).

Carried

The final list of nominations were as follows

President Elect – Corrie Jongbloed Zoet

Vice President – Wanda Fedora (Secretary)

Marie Ferreira (South Africa)

Treasurer - Mary Rose Pincelli Boglione (Treasurer)

Secretary - Mandy Hayre (Canada)

Michaela O’Neill (UK)

11. Candidates Presentations for Board of Directors (2016-2019)

Presentations were made by all candidates.

Note: in the absence of Marie Ferreira her nomination address was delivered by Stella Lamprecht, South Africa.

8. International Journal of Dental Hygiene Report: Prof. Kerstin Öhrn, Editor-in-Chief

(#8 moved to this time slot to accommodate Kerstin’s schedule)

Editor Kerstin Öhrn brought greetings from the International Journal of Dental Hygiene Board.

There are 5 associate editors working on the Journal: Mary Ann Cugini (USA), Angela Fundak (Sweden), Brigitta Jönsson (Sweden), Dagmar Else Slot (Netherlands), Jeannie Swan (UK).

The Abstracts from this 2016 symposium will be published in the upcoming fall issue of the Journal. The Award submissions for the Sunstar Global Award may be published in the Journal.

Kerstin reviewed the aim and scope of the journal. She also indicated that most of the downloads of the Journal are by English speaking countries. She encouraged our member countries to speak to the publisher (Wiley) to purchase copies for their members.

House of Delegate members asked if the IFDH name and logo could be on the cover since the Journal is considered the official publication of the IFDH. Also it was asked if the cover photo could be representative of dental hygiene.

12. Full Association Members

A. Reports

All countries were asked to submit their reports to the office for publication on the website and the full reports can be found there.

Highlights are as follows:

Australia – nothing to add

Canada – please save the date, Oct 19 to 21, 2017 to attend the Global Dental Hygiene Research Conference in Ottawa, Canada.

Czech Republic – Thank you for welcoming us to our first House of Delegates Meeting. We are a young association and growing.

Denmark – They have just arrived from a 4 day meeting where they had worked with other health organizations to discuss many issue of health such as nutrition and geriatrics.

Finland – They are seeing many changes in health care. Their Association's 30th Anniversary is next year.

Germany – They now have 4 Associations but are still working with government to be recognized.

Ireland – They have participated in World Oral Health Day.

Israel –A Bachelor Degree in dental hygiene and public health will be available next year. The Association is providing programs for refugee children. They encourage members to attend the International Conference on Dental Public Health in May 2017 in Nazareth.

Italy – There is a collaboration of 32 universities working with primary schools.

Japan – The dental hygienists in Japan are being asked by their government to be trained to assist in disaster relief in response to the devastating tsunami that hit Sendai. They have launched a project called "Let's go to Seoul"

Netherlands – They have completed the first issue of NDHW. They are able to work more autonomously. The 2018 Europerio will be held in Amsterdam.

New Zealand – The graduates in New Zealand are a combined dental hygienists and dental therapist.

Norway – A booklet was shared with the House of Delegates. This described a project to identify the dental hygiene profession in Norway and its interdisciplinary function. The delegates translated the document and published it to share with the House of Delegates.

Russia – They have been an association for 15 years. There are currently 4500 dental hygienists in the country and they estimate the need to be 17,000. There is a standard 2 year program in 25 schools. In Russia a government program regarding primary disease includes three questions that address dental hygienists. The association has a dental hygienists of the year award and the award gives the winner an opportunity to further their studies in the Netherlands.

Slovak Republic – a new program concentrates on pregnancy issues.

South Africa – they are working with insurance companies to allow dental hygienists services to be covered. There are 54 private practice dental hygienists in the country. They have 750 members. They are working toward a scientific journal. They have signed an agreement with other dental professionals and are working with The Alliance for a Cavity Free Future.

South Korea – The University of South Korea celebrated its 40th anniversary and President JoAnn Gurenlian was present. The country will host the next ISDH in 2019.

Spain – 1st time at a House of Delegates meeting. They will host the national congress in October. They also have a Facebook page.

Sweden – Congratulations were extended to their fellow House of Delegates members for a job well done. They are starting a formal specialization for dental hygienists to have designations such as periodontal, public health, geriatric etc. Delegate Yvonne Nyblom also the president of the European Dental Hygienists Federation and she reports they are working toward a common framework for the profession in Europe.

Switzerland – Glad to welcome us to Switzerland.

United Kingdom – dental hygienists are now allowed to diagnose within their scope of practice. The country is planning a sugar tax in 2017.

United States – The American Dental Hygienists Association has moved to new clinical guidelines and adopted a new research agenda. 39 of the 50 states now provide direct access to a dental hygienist.

B: Country Motions:

Motion #10: To develop Key Performance Indicators for the Executive Director, with performance evaluation every six months.

(This will ensure that our paid Executive Director is achieving the key objectives of the IFDH).

Moved By: Australia

Seconded by: Yvonne Nyblom (Sweden)

Discussion followed

A friendly amendment that the evaluation take place every 12 months was proposed by the seconder Yvonne Nyblom and accepted by the Australian delegates.

Motion #11: To accept the motion as amended. To develop Key Performance Indicators for the Executive Director, with performance evaluation every twelve months.

Carried

It was requested that the House of Delegates be informed when the review is conducted and the outcome.

Motion #12: At the 2019 HOD meeting, to vote for the International Symposium locations for both 2023 and 2025. (This will ensure adequate planning time for future Symposia, given that they will now be held every two years)

Motion #13: To table the above motion until after discussion regarding the frequency of the ISDH and terms of office.

Moved by: Yvonne Nyblom (Sweden) Seconded by: Mandy Hayre (Canada)

Carried

Motion #14: To develop a travel policy for the Executive Council. (Such a policy will facilitate business-required travel, while managing costs and maintaining efficient business processes)

Withdrawn as a travel policy does exist

Motion #15: To increase the Executive Council from five elected positions to seven. (Such a change would ensure any timely changes to by-laws made by the EC have a wider representation from the HOD).

Moved by: Australia

Seconded by: Tammi Byrd (USA)

Discussion followed

Defeated

Motion #16: Amend Bylaws Article X, Section 10.3:

These Bylaws may be amended by a majority vote of the Board at which a quorum is present. Voting may take place in accordance with these Bylaws. Written notice of the proposed Bylaws amendments must be delivered to all members of the Board House of Delegates not less than thirty (30) days prior to a meeting of the Board at which the amendment will be considered. The HOD shall be able to make written comments to the Board on the proposed changes. Any bylaws change that would result in a financial impact to the Association or Association Members must be accompanied by a financial impact statement. Bylaws changes passed by the Board must be ratified by the HOD at the next physical meeting of the HOD.

Justification: This allows the Board the ability to manage the association between meetings while preserving the authority of the House of Delegates.

The above motion was reviewed by the attorney for IFDH and the wording below indicates the recommendation to keep the intent and purpose of the bylaw; to allow the House of Delegates input in by law changes and the opportunity for ratification.

These Bylaws may be amended by a majority vote of the Board at which a quorum is present. Voting may take place in accordance with these Bylaws. Written notice of the proposed Bylaws amendments must be delivered to all members of the ~~Board~~ House of Delegates at their last known addresses not less than sixty (60) days prior to a meeting of the Board at which the amendment will be considered. The House of Delegates may make written comments to the Board regarding the proposed Bylaws changes. Such proposed changes must be delivered to the Board by no later than thirty (30) days prior to the meeting of the Board. Any Board proposed Bylaws change that would result in a significant financial impact to the Federation of the Association Members must be accompanied by a financial impact statement.

Moved by: Canada, Ireland, Israel, South Africa, United Kingdom, and United States.

Seconded by: Melanie Hayes (Australia)

Carried

Motion #17: The Federation's fiscal year shall be from January 1 through December 31 of the same year. The Federation's financial accounts shall be audited undergo a financial review by an external auditor and such audits shall occur approximately within three (3) months prior to each in-person House of Delegates meeting in conjunction with the ISDH after the end of each fiscal year. The board shall include the outcome of the financial review in a yearly report to the House of Delegates.

Justification: This provides greater transparency and accountability to the HOD.

Moved by: Canada, Ireland, Israel, South Africa, United Kingdom, and United States.
Seconded by: Michaela O'Neill (UK)

The above motion was reviewed by the attorney for IFDH and the wording below indicates the recommendation to keep the intent and purpose of the bylaw. This new wording was accepted by the movers and seconder of the motion.

The Federation's fiscal year shall be from January 1 through December 31 of the same year. The Federation's financial accounts shall undergo a financial review by an external auditor and such audits shall occur within three (3) months the end of each fiscal year. The board shall include the outcome of the financial review in a yearly report to the House of Delegates.

Justification – This provides greater transparency and accountability to the HOD.

Carried

Motion #18: It is proposed to have representation on the board from each continent to bring more cohesion and collaboration within the IFDH, and to have a more comprehensive view of the concerns, developments and problems in all continents. It is therefore suggested to have a representative from North America, South America, Europe, Australia & South Pacific, Asia and Africa on the board.

Justification: To improve regional/country/individual commitment and to foster successful/optimal contributions to the main goal: oral health among the public and other health professionals

Moved by: Public Relations Committee Seconded by: Carol Jahn (USA)

Withdrawn

Motion #19: To foster the collaboration between the diverse (oral) health care professionals, and to improve a multidisciplinary approach between health professionals - paramedics/medics/social workers- in general, the focus of contribution must be and will come more on (oral) public health, and is in similar vein with the Social Responsibility Program

Justification: To promote awareness and health among the public, -optimal oral health for every person-, a healthy mouth, be it functionally, emotionally or even aesthetically.

Moved by: Public Relations Committee Seconded by: Tammi Byrd (USA)

Withdrawn. This motion has been included in the purpose of the federation

13. International Symposium of Dental Hygiene –Update – Coni Jaggi, Chair

A. Update: Chairperson Coni addressed the Delegates with some last minutes instructions and updates pertaining to opening ceremonies, the bus transportation to Basel among other items.

b. 2019 Update: The Korean Delegation showed a video presentation on their preparations for the 2019 symposium in Seoul. They showed the delegates the traditional styled location of the House of Delegates meeting and also the conference center where the symposium will be held. They invited everyone to attend their booth on the exhibition floor and dress in a traditional Korean outfit.

c. 2021 Presentation of Bids: A presentation of bids were delivered by Australia, Ireland and Italy. All three countries provided video representation of their country and meeting facilities. The voting to decide on the 2021 ISDH location will take place at the same time as the voting for the new Board of Directors.

14. Old Business

A motion was brought to the floor to discuss the decision by the Board to reduce the term of office to 2 years for officers and to hold the ISDH every two years.

There was much discussion on the pros and cons for the decision and vote was taken

Tabled Motion:

Motion #20: At the 2019 HOD meeting, to vote for the International Symposium locations for both 2023 and 2025. (This will ensure adequate planning time for future Symposia, given that they will now be held every two years)

Moved by: Australia Seconded by: Norway

Moved to table Motion: Mandy Hayre (Canada)

Motion Tabled

Motion #21: To hold the ISDH and the House of Delegates meeting every 3 years.

Justification: To ensure adequate planning and make it easier to get sponsorships and research presenters.

Moved by: Jacqueline Boss (Switzerland) Seconded by: Mari Heinonen (Finland)

Discussion followed and a secret ballot was called. The Tellers collected the ballots

Defeated

Returned to Tabled Motion:

Motion #22: At the 2019 HOD meeting, to vote for the International Symposium locations for both 2023 and 2025. (This will ensure adequate planning time for future Symposia, given that they will now be held every two years)

Moved by: Australia Seconded by: Norway

Carried

15. New Business:

a. Election of Honorary-Life Members

It has been the practice the retiring President of the IFDH is made an honorary life member of the association and this has not been done for Maria Goldie.

Motion #23: To make Maria Goldie an Honorary Life Member of the IFDH.

Moved by: JoAnn Gurenlian Seconded by: Robyn Watson

Carried

Motion #24: To elect JoAnn Gurenlian as an honorary Life Member.

Moved by: Robyn Watson Seconded by: Corrie Jongbloed Zoet

Carried

b. Board of Directors Elections

President JoAnn explained the voting procedure for the House of Delegates. There were three stations placed in the corners of the room and a teller would be available to collect your ballot once you had made your decision. The Tellers were as appointed; Hilde Aga, Carol Jahn and Yvonne Nyblom

The Election results were as follows:

Vice President – Wanda Fedora

Secretary – Michaela O’Neill

President Elect Corrie Jongbloed Zoet gave a short presentation on her vision for the IFDH.

c. 2021 ISDH:

The 2021 ISDH was awarded to Ireland

16. Goals for 2016 – 2019: Robyn Watson, Newly Elected President

- * Promote Oral Health
 - * Develop public oral health web pages
 - * Share best practices and research on website
- * Increase Member Benefits
 - * Provide educational opportunities through the IFDH Education Academy
 - * International indemnity insurance
- * Promote Leadership Development and Advocacy within the Dental Hygiene and Allied Associations
 - * Advanced Dental Leadership Program (GCDF Website)
- * Promote International Networking
 - * Conference listings on website
 - * Share best practices
 - * Encourage and support translation buttons on Member Association websites
 - * Create International Employment webpage
- * Promote Social Responsibility Programs
 - * Change community webpage to social responsibility webpage
 - * Further develop social responsibility and community pages on website
- * Strengthen and Increase Corporate Partnerships
- * Build Relationships with Interdisciplinary Associations
- * Develop a strategic plan
- * Support the development of the dental hygiene profession, and the dental hygiene undergraduate and post-graduate education internationally
 - * Promote Global Research Forum – October 2017 in Ottawa
 - * Add a link to IADR on research page
 - * Update PhD networking page for each country
 - * Share research agendas

Motion #25: To approve the 2016 - 2019 Goals of the IFDH.

Moved by: Robyn Watson (President Elect)

Seconded By: JoAnn Gurenlian

Carried

c. Appointment of Standing and Ad Hoc Committees: Robyn Watson

Education and Research – *liaison* President Elect Corrie Jongbloed Zoet

Tasks:

- Develop educational resources for the public and the website
- Manage the IFDH research grants
- Update educational and research sources

Infrastructure and Ethics - *liaison* – Vice President Wanda Fedora

Tasks:

- Review and update job descriptions for officers and staff
- Mediate disputes within the IFDH
- Continue to update the procedures and guidelines

Membership – *liaison* – Treasurer Mary Rose Pincelli Boglione

Tasks:

- Review the membership application
- Promote and support membership
- Develop and enhance membership benefits
- Review the process for membership applications

Publications and Communication – *liaison* – Secretary Michaela O’Neill

Ad hoc member – International Journal of Dental Hygiene Editor

Tasks:

- Provide editors for e-news and Facebook page
- Discuss new marketing opportunities and strategies for IFDH
- Develop social media strategies, i.e. Instagram, twitter

Awards – *liaison* – President Robyn Watson

Tasks:

- Promote and review awards (Sunstar, Social Responsibility and new awards)

International Scientific Committee for ISDH ad hoc – *liaison* IFDH Board

Chair – JoAnn Gurenlian

Tasks:

- Recommend content for scientific program
- Review abstracts
- Select speakers and get Board approval
- Review speaker evaluations

House of Delegate Members were then asked to choose a committee to join and all committees will meet Wednesday, June 22nd from 9 to 11 in the Radisson Blu before leaving for Basel.

d. Other issues

Social Responsibility Workshop (after lunch break). President JoAnn reviewed the workshop plan. This has come about from House of Delegates workshop in Edinburgh, Scotland. The House of Delegates said they wanted to be more involved in Social Responsibility. The plan is to hear speakers today about social responsibility and how to best prepare to engage in social responsibility programs. Following that each country will be asked to return home and identify 3 to 5 individuals who can participate in a social responsibility initiative. These representatives will be asked to come to Italy in July 2017 to participate in a workshop to develop a strategy to implement in their country. Dentsply and Colgate are committed to sponsorship funds over the next three years. The cost of attending the workshop in Italy will be partially funded by sponsorship and it is hoped countries will sponsor the remaining costs or be able to find local funding.

An Executive Session was called for to discuss how to handle confidential information during House of Delegates meetings.

Moved by: Melanie Hayes (Australia) Seconded: Tammi Byrd (USA)

17. Social Responsibility Seminar

The Social Responsibility Workshop was held from 1 to 4 pm.

Guest Speakers were Professor Dr. Ramen Bedi of the Global Children's Dental Fund and Dr. Alice Horowitz, a health literacy expert.

The main messages of the workshop were that leadership training is necessary for creating change. That providing care is needed worldwide and that understanding health literacy is a key to proper program development and evaluation.

18. Adjournment: 3:55 pm Tuesday, June 22, 2016

Addendum A

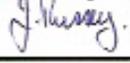
Sign in Sheets

IFDH 2016 HOD Business Meeting Attendees

06/09/2016

Australia (Dental Hygienists Association of Australia, Ltd.) Paid

Delegates

Melanie Hayes  Registered
Ju-Anne Pursey  Registered

Interpreter

Observer

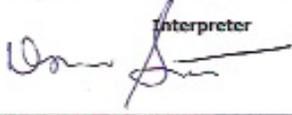
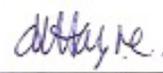
Cheryl Dey and Kathryn Novak Registered2

Canada (Canadian Dental Hygienists Association (CDHA)) Paid

Delegates

Donna Scott  Registered
Mandeep (Mandy) Hayre Registered

Interpreter

Observer

Ordina Love Registered

Czech Republic (Asociace Dentalnich Hygienistek CR (ADH CR)) Paid

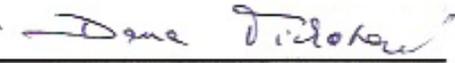
Delegates

Hana Kucova Registered
Dana Tichotova Registered

Interpreter



Observer

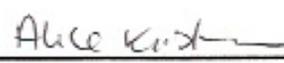


Denmark (The Danish Association of Dental Hygienists) Paid

Delegates

Elisabeth Gregersen Registered
Alice Ravnkilde Kristensen Registered

Interpreter



Observer



8

Finland (Finnish Association of Dental Hygienists FADH) Paid

Delegates

Mari Heinonen Registered
Pia Kulmala Registered

Interpreter

Mari Heinonen
[Signature]

Observer

[Signature]

Germany (German Dental Hygienists Association DDHV) Paid

Delegates

Carmen Janoway Registered
Margaret Schiller-Klotz Registered

Interpreter

[Signature]

Observer

[Signature]

Ireland (Irish Dental Hygienist Association) Paid

Delegates

Barbara Dechan Registered
Luzie Fleming Registered

Interpreter

Barbara Dechan

Observer

Donna Paton Registered

Luzie Fleming

Israel (Israeli Dental Hygiene Association) Paid

Delegates

Sharon Friedman Yaniv Registered
Orly Starkman Registered

Interpreter

Orly Starkman
[Signature]

Observer

Nechama Kaffri Greenberg Registered

Italy (Associazione Igienisti Dentali Italiani - AIDI) Paid

Delegates

Antonia Abbinate Registered
Manalica Boldi Registered

Interpreter

Alessandra Lissoni Registered

Observer

Giufana Bonta Registered

[Signature]
Manalica Boldi

[Signature]

[Signature]

Japan (Japan Dental Hygienist Association) Paid

2

Delegates		Interpreter	Observer
Yoshiko Nishi	Registered		
Yoshie Usui	Registered	<i>Yoshie U.</i>	<i>Yoshiko Nishi</i>

Netherlands (Dutch Dental Hygienists Association) Paid

Delegates		Interpreter	Observer
Manon van Splunter-Schneider	Registered	<i>[Signature]</i>	<i>[Signature]</i>
Mrs. E. M. Bol - van den Hill	Registered		

New Zealand (New Zealand Dental Hygienists Association) Paid

Delegates		Interpreter	Observer
Syde Leadley	Registered	<i>Syde Leadley</i>	<i>[Signature]</i> <small>Not Reg</small>
Cynthia Wallbridge	Registered		<i>Cynthia Wallbridge</i>

Norway (Norwegian Dental Hygienist Association) Paid

Delegates		Interpreter	Observer
Hilde Aga	Registered		
AnneMai Døgan Nilsen	Registered	<i>Anne Mai</i>	<i>Anne Mai</i>

Russia (Professional Society of Russian Dental Hygienists) Paid

Delegates		Interpreter	Observer
Oles Shevchenko	Registered	Svetlana Shevchenko	Ulyana Lenets
Ekaterina Ivanova	Not Reg		

9

Slovakia (Association of Dental Hygienists of Slovak Republic)

Delegates

Anna Sloviakova, new president of ADRegistered
Natalia Drgova, new vicepresident of ARegistered

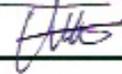
Interpreter
Dr. Paul Kraus

Registered



Observer

Marta Krizanova, Mgr, past pre-Registered



South Africa (Oral Hygienist Association of South Africa - OHASA) Paid

Delegates

Stella Lamprecht Registered
Elina van der Ham Registered

Interpreter



Observer



South Korea (Korean Dental Hygienists Association) Paid

Delegates

Moon Kyung Sook Registered
Kang Boo Wol Registered



Interpreter

Kim Mi Beom

Registered

Observer

Park Shin Yoon

Registered

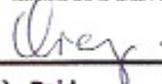
Spain (Spanish Association of Oral Hygienists (HIDES)) Paid

Delegates

Mercedes Alberdi Abuguren Registered
Victoria Monje Ferreras

Interpreter

Carolina De la Cruz Montserrat Registered



Observer

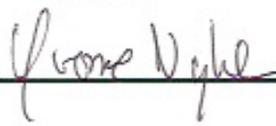


Sweden (Swedish Dental Hygienist Association) Paid

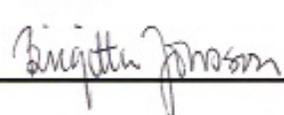
Delegates

Yvone Nyblom Registered
Birgitta Jonsson Registered

Interpreter



Observer



Switzerland (Swiss Dental Hygienists) Paid

Delegates		Interpreter	Observer
Feldmann <u>Meyer Marliese</u>	Registered	<i>M. Feldmann</i>	<i>Jacqueline</i> Boer
Boss Jacqueline	Registered		

UK (British Society of Dental Hygiene and Therapy (BSDHT)) Paid

Delegates		Interpreter	Observer
Michaela O'Neill	Registered	<i>Kathy O'Neill</i> <i>[Signature]</i>	
Helen Minnery	Registered		

United Arab Emirates (Emirates Dental Hygienists Club) Paid

Delegates		Interpreter	Observer
Victoria Wilson	Registered	<i>V. Wi</i>	

USA (American Dental Hygienists Association) Paid

Delegates		Interpreter	Observer
<u>Carol Jahn</u>	Registered	<i>Carol Jahn</i>	Ann Battrell & Betty Kabel Registered2 <i>Jamie</i>
Tammi Byrd	Registered		

8 7

Summary of Motions of House of Delegates Meetings June 20 and 21st, 2016

Motion #1: To adopt the agenda.

Moved by: Carol Jahn (USA)

Seconded by: Mandy Hayre (Canada)

Carried

Motion #2: To accept the minutes of the House of Delegates meeting in South Africa in 2013.

Moved by: Tammi Byrd (USA)

Seconded by: Michaela O'Neill (UK)

Carried

Motion #3: To discuss the draft statement for acceptance.

Moved by: Mandy Hayre (Canada)

Seconded by: Tammi Byrd (USA)

Carried

The IFDH supports dental hygienists as health care professionals who are key providers of primary oral health care preventive and maintenance services. Dental hygienists may work autonomously and participate with interdisciplinary health care teams to provide total health care to the public across the life span.

Motion #4: To adopt the included purpose of the IFDH.

The purpose of the IFDH is to

- * Safeguard and defend the interests of, and represent and advance the global profession of dental hygiene.
- * Promote professional alliances with its association members as well as with other interdisciplinary associations, federations and organizations whose objectives are similar.
- * Promote and coordinate the exchange of knowledge and information about the profession, its education, evidence-based research, and best practice.
- * Promote access to quality preventive oral health services and foster social responsibility programs to enhance oral health.
- * Increase public awareness that oral disease can be prevented through proven regimens and can have significant impact on general health.
- * Provide an international scientific forum for education and networking

Justification: To update the purposes to reflect the current professional status and goals of the International Federation of Dental Hygienists.

Moved by: Tammi Byrd (USA)

Seconded by: Barbara Derham (Ireland)

Carried

Motion #5: To approve the 2016 budget of the IFDH as presented.

Moved by: Mary Rose Pincelli Boglione (Treasurer)

Seconded by: Tammi Byrd (USA)

Carried

Motion #6: To accept the following policy statement in principal. (With the understanding the Board would bring it to a professional for any wordsmithing required.)

The IFDH supports dental hygienists as health care professionals who are key providers of primary oral health care preventive and maintenance services. Dental hygienists may work autonomously and participate with interdisciplinary health care teams to provide total health care to the public across the life span.

Moved by: Mandy Hayre (Canada)

Seconded by: Tammi Byrd (USA)

Carried

Motion #7: To approve Singapore for full member status.

Moved by: Mary Rose Pincelli Boglione (Liaison) Seconded by: Sharon Freidman Yaniv (Israel). **Carried**

Motion #8: To nominate for Secretary – Michaela O’Neill (UK).

Moved by: Helen Minnery (UK)

Seconded by: Victoria Wilson (UAE)

Carried

Motion #9: To elect as President Elect, Corrie Jongbloed Zoet and as Treasurer Mary Rose Pincelli by acclamation.

Moved by: JoAnn Gurenlian (President)

Seconded by: Robyn Watson (President Elect)

Carried

Motion #10: To develop Key Performance Indicators for the Executive Director, with performance evaluation every six months.

(This will ensure that our paid Executive Director is achieving the key objectives of the IFDH).

Moved By: Australia

Seconded by: Yvonne Nyblom (Sweden)

Discussion followed

A friendly amendment that the evaluation take place every 12 months was proposed by the seconder Yvonne Nyblom and accepted by the Australian delegates.

Motion #11: To accept the motion as amended. To develop Key Performance Indicators for the Executive Director, with performance evaluation every twelve months.

Carried

Motion #12: At the 2019 HOD meeting, to vote for the International Symposium locations for both 2023 and 2025. (This will ensure adequate planning time for future Symposia, given that they will now be held every two years)

Motion #13: To Table the above motion until after discussion regarding the frequency of the ISDH and terms of office.

Moved by: Yvonne Nyblom (Sweden)

Seconded by: Mandy Hayre (Canada)

Carried

Motion #14: To develop a travel policy for the Executive Council. (Such a policy will facilitate business-required travel, while managing costs and maintaining efficient business processes)

Withdrawn as a travel policy does exist.

Motion #15: To increase the Executive Council from five elected positions to seven. (Such a change would ensure any timely changes to bylaws made by the board have a wider representation from the HOD).

Moved by: Australia

Seconded by: Tammi Byrd (USA)

Discussion followed

Defeated

Motion #16: Amend Bylaws Article X, Section 10.3: These Bylaws may be amended by a majority vote of the Board at which a quorum is present. Voting may take place in accordance with these Bylaws. Written notice of the proposed Bylaws amendments must be delivered to all members of the House of Delegates not less than thirty (30) days prior to a meeting of the Board at which the amendment will be considered. The HOD shall be able to make written comments to the Board on the proposed changes. Any bylaws change that would result in a financial impact to the Association or Association Members must be accompanied by a financial impact statement. Bylaws changes passed by the Board must be ratified by the HOD at the next physical meeting of the HOD.

Justification: This allows the Board the ability to manage the association between meetings while preserving the authority of the House of Delegates.

The above motion was reviewed by the attorney for IFDH and the wording below indicates the recommendation to keep the intent and purpose of the bylaw; to allow the House of Delegates input in bylaw changes and the opportunity for ratification.

These Bylaws may be amended by a majority vote of the Board at which a quorum is present. Voting may take place in accordance with these Bylaws. Written notice of the proposed Bylaws amendments must be delivered to all members of the ~~Board~~ House of Delegates at their last known addresses not less than sixty (60) days prior to a meeting of the Board at which the amendment will be considered. The House of Delegates may make written comments to the Board regarding the proposed Bylaws changes. Such proposed changes must be delivered to the Board by no later than thirty (30) days prior to the meeting of the Board. Any Board proposed Bylaws change that would result in a significant financial impact to the Federation of the Association Members must be accompanied by a financial impact statement.

Moved by: Canada, Ireland, Israel, South Africa, United Kingdom, and United States.

Seconded by: Melanie Hayes (Australia)

Carried

Motion #17: The Federation's fiscal year shall be from January 1 through December 31 of the same year. The Federation's financial accounts shall be audited undergo a financial review by an external auditor and such audits shall occur approximately within three (3) months prior to each in-person House of Delegates meeting in conjunction with the ISDH after the end of each

fiscal year. The board shall include the outcome of the financial review in a yearly report to the House of Delegates.

Justification: This provides greater transparency and accountability to the HOD.

Moved by: Canada, Ireland, Israel, South Africa, United Kingdom, and United States.

Seconded by: Michaela O'Neill (UK)

The above motion was reviewed by the attorney for IFDH and the wording below indicates the recommendation to keep the intent and purpose of the bylaw. This new wording was accepted by the movers and seconder of the motion.

The Federation's fiscal year shall be from January 1 through December 31 of the same year. The Federation's financial accounts shall undergo a financial review by an external auditor and such reviews shall occur within three (3) months the end of each fiscal year. The board shall include the outcome of the financial review in a yearly report to the House of Delegates.

Justification – This provides greater transparency and accountability to the HOD.

Carried

Motion #18: It is proposed to have representation on the board from each continent to bring more cohesion and collaboration within the IFDH, and to have a more comprehensive view of the concerns, developments and problems in all continents. It is therefore suggested to have a representative from North America, South America, Europe, Australia & South Pacific, Asia and Africa on the board.

Justification: To improve regional/country/individual commitment and to foster successful/optimal contributions to the main goal: oral health among the public and other health professionals.

Moved by: Public Relations Committee

Seconded by: Carol Jahn (USA)

Withdrawn

Motion #19: To foster the collaboration between the diverse (oral) health care professionals, and to improve a multidisciplinary approach between health professionals - paramedics/medics/social workers - in general, the focus of contribution must be and will come more on (oral) public health, and is in similar vein with the Social Responsibility Program.

Justification: To promote awareness and health among the public, -optimal oral health for every person-, a healthy mouth, be it functionally, emotionally or even aesthetically.

Moved by: Public Relations Committee

Seconded by: Tammi Byrd (USA)

Withdrawn. This motion has been included in the purpose of the federation.

Motion #20: At the 2019 HOD meeting, to vote for the International Symposium locations for both 2023 and 2025. (This will ensure adequate planning time for future Symposia, given that they will now be held every two years.)

Moved by: Australia

Seconded by: Norway

Moved to table Motion: Mandy Hayre (Canada)

Motion Tabled

Motion #21: To hold the ISDH and the House of Delegates meeting every 3 years.

Justification: To ensure adequate planning and make it easier to get sponsorships and research presenters.

Moved by: Jacqueline Boss (Switzerland) Seconded by: Mari Heinonen (Finland)

Discussion followed and a secret ballot was called.

The Tellers collected the ballots

Defeated

Returned to Tabled Motion:

Motion #22: At the 2019 HOD meeting, to vote for the International Symposium locations for both 2023 and 2025. (This will ensure adequate planning time for future Symposia, given that they will now be held every two years.)

Moved by: Australia Seconded by: Norway

Carried

Motion #23: To make Maria Goldie an Honorary Life Member of the IFDH.

Moved by: JoAnn Gurenlian Seconded by: Robyn Watson

Carried

Motion #24: To elect JoAnn Gurenlian as an Honorary Life Member.

Moved by: Robyn Watson Seconded by: Corrie Jongbloed Zoet

Carried

Motion #25: To approve the 2016 - 2019 Goals of the IFDH.

Moved by: Robyn Watson (President Elect) Seconded By: JoAnn Gurenlian

Carried