



100 South Washington Street, Rockville MD 20854, USA; Phone 011-240-778-6790; www.IFDH.org

Board of Directors Conference Call

Tuesday, October 12, 2021

MINUTES

1. Welcome & Attendance: *Corrie Jongbloed, President*

Meeting started 4:10 pm EDT USA, with the following present:

Corrie Jongbloed-Zoet	President
Wanda Fedora	President Elect
Michaela O'Neill	Vice President
Donna Paton	Treasurer
Peter Anas	Executive Director

Melanie Hayes, Secretary, was excused due to illness.

2. Agenda & Board Minutes:

Both approved as written.

3. Executive Committee Policy and/or Guidelines:

Melanie could not access files and doesn't feel it necessary as the current system is working well, whereas Michaela feels for transparency, a policy is needed.

Action: Michaela to research similar examples for the Executive Committee.

4. Finances:

- Financial Statements and Analysis at August 30: All agreed that the finances are looking good and positive as presented with a net profit at \$22,221. Corrie asked about any major expenses in the final four months, in addition to the regular monthly fees. Peter responded by itemizing the second payment of the website design (\$8500) and payment of the Impact awards (\$4000). Not mentioned were any payments for the programs – Every Child has a Toothbrush and Social Responsibility, which shouldn't be too much. Net profit of the Global Oral Health Summit is \$44,406 over the 2-year period. The sponsorships of this conference were spread over 2 years, as requested by some sponsors. IFDH has \$208,076 in the bank.

5. Membership:

- Overview: PA advised that India has recently renewed.

- Nepal: Corrie asked whether Nepal had merged its association and Peter reiterated that the one Nepal Full Association Member merged with another association, not with the Affiliated member.

6. P&G Surveys

- Pediatric (#5) – A draft has been distributed to the board for review.

Action: The board to respond to Peter on the survey draft by Friday this week.

- Elderly (#6) – **Action:** Wanda to re-send her draft to the board and Wil Pelkmans to discuss via email.

- Future Surveys – Ideas for future surveys are Social Responsibility of Dental Hygienists (involvement in the community, including suggested recommendations by the WHO; and Sustainability in the dental office.

- Survey Article: Michaela is writing a P&G article on the surveys to be published in RDH Magazine (ADHA).

Action: Peter to ask P&G if IFDH can also publish it and/or sending it to our national associations for publication.

7. Anniversary

Action: Wanda to contact IFDH Past Presidents by email for a 1-2 paragraph summary of their board accomplishments. This is to be compiled for a history on our website.

8. Sponsors

Peter provided a written summary of meetings held recently with IFDH major sponsors Colgate, P&G and vVartis. Dentsply has not responded. He has a planned conference call tomorrow with Sunstar to discuss IFDH program sponsorship, ISDH and the World Dental Hygienist Awards program.

Action: Peter is to provide a sponsorship proposal to vVartis.

Action: The EC is to discuss Sustainability ideas for P&G.

Wanda provided further details on a subsequent Colgate meeting to discuss Social Responsibility and Sustainability. She suggested that it is a possibility of compiling a concept of a Sustainability Train-A-Trainer Conference in 2023, in lieu of the Leadership Forum. This would be held for HoDs and Key Opinion Leaders (KOLs) from each country member and probably an exclusive sponsorship with Colgate.

Action: The EC is to discuss this idea further for Colgate.

9. ISDH 2022

Minutes of the meeting with the LOC/PCO were approved as written. Since this meeting, the IFDH Journal Editor has been approved as a speaker during the scientific sessions, by the Scientific Committee (SC), but the SC will not pay for expenses for the speaker.

Action: Corrie is to inform the SC that IFDH will not pay for any of the Editor's expenses.

ISDH Fees to IFDH: The board discussed the \$10,000 fee for each of the IFDH programs – Social Responsibility and Global Oral Health Summit.

Action: In response to the fee imposed on IFDH for its own programs:

- Corrie is to ask the LOC to move the Oral Health Summit to a scientific spot.
- Corrie is to contact the new IDHA President Linda to discuss this fee situation.

Management Fees: Anas Marketing & Management provided a fixed budget for management and coordination of ISDH & HoD Meeting duties by the office staff and a separate fee for HoD registration, based on costs from the 2019 ISDH. The board decided to continue invoicing for this project by the hour.

Marketing & Publishing: The board discussed the proposal from the Dental Tribune (DTI) providing marketing of ISDH and an onsite daily paper. ISDH would provide free booth space and artwork in return for these services. The IFDH contract with IDHA for ISDH has in the Addendum, that "free booth space would be determined after the Early Registration period ends."

Action: Peter is to write an email to the LOC suggesting that they approve free booth space for services provided by DTI.

10. House of Delegates Business Meeting 2022

- Attendance & Voting: Much discussion about the possibility of allowing Allied Supporters to attend as Observers, to expose them to the workings of the meeting and to network with the HoDs, with the goal of helping them develop their organizations into Full Membership status.

Action: Peter is to develop a chart showing attendance and voting benefits for each member level and send to the board before making any decisions on updating the Bylaws and before sending this idea to the Infrastructure Committee.

- Budget: After a review of the budget, it was agreed on a Registration Fee of \$400 for the HoD Business Meeting for all attendees.

- Room Sharing: A member had requested the possibility of asking HoDs who would like to share a room, to save on expenses.

Action: Donna is to ask this via the HoD What's App group and not involve IFDH in any coordination.

11. Committees

Corrie noted that even though several committees provided Minutes of their last meeting, this is not what she asked for.

Action: Each Board member is to ask their committee what is left on their agenda, based on the Strategic Plan, and provide for the next meeting.

12. Wiley Publishing

Action: Peter is to initiate contact with Wiley on a publishing contract.

13. Website Re-design

It was agreed that Michaela and Donna would be the direct contact with the design firm. The final site plan and preliminary design to be approved by the rest of the board.

14. New Business:

- WHO Prevention Program: A "Train the Trainer" program was discussed, possibly in collaboration with Colgate (see Sponsor section) under the SR umbrella, including sustainability and the WHO Resolution on Oral Health. We discussed it being a project to be ready for 2023. Also discussed was the possible conflict of interest between P&G and Colgate.

- Germany Issue:

Action: Regarding government decisions affecting Dental Hygienists in Germany, it was decided to have Corrie write a letter on the role of the DH, the European Professional Profile and Common Education Curriculum for Dental Hygienists in Europe and the EU laws on Dental Hygienists, include the WHO Resolution and send in cooperation with the EDHF to German officials (Chief Dental Officer, Ministry of Health, possible the German Dental Association). This letter can be used as a template for future use for other countries.

- Board Terms: It was confirmed, per the Bylaws, that the Treasurer is able to run for a second term, and even though Wanda, as President-Elect, has been on the board for 3 terms (the maximum allowed for a board member), the President Elect is able to run for President.

15. Next board meeting: Tuesday, December 8th, 2021 4.00 pm ET

16. Adjournment: 6:25 pm ET/US.

See below for ACTION ITEMS.

ACTION ITEMS

ALL BOARD MEMBERS

Action: The board to respond to Peter on the Pediatric survey draft by Friday this week.

Action: Each Board member is to ask their committee what is left on their agenda, based on the Strategic Plan, and provide for the next meeting.

EXECUTIVE COMMITTEE:

Action: The EC is to discuss the Sustainability conference idea further for Colgate.

Action: The EC is to discuss Sustainability ideas for P&G.

CORRIE:

Action: Corrie is to inform the SC that IFDH will not pay for any of the Editor's expenses.

Action: In response to the ISDH fee imposed on IFDH for its own programs:

- Corrie is to ask the LOC to move the Oral Health Summit to a scientific spot.
- Corrie is to contact the new IDHA President Linda to discuss this fee situation.

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DONNA:

Action: Donna is to ask about Room -Sharing at the HoD meeting via the HoD What's App group and not involve IFDH in any coordination.

MICHAELA:

Action: Michaela to research similar examples for the Executive Committee.

WANDA

Action: Wanda to contact IFDH Past Presidents by email for a 1-2 paragraph summary of their board accomplishments. This is to be compiled for a history on our website.

Action: Wanda to re-send her Elderly survey draft to the board and Wil Pelkmans to discuss via email.

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PETER/OFFICE

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