



Board of Directors Conference Call MINUTES

4 pm ET, Tuesday, December 4, 2018

* See attachment

1. **Welcome & Attendance:**

Robyn welcomed all to the skype call. Those in attendance were:

Robyn Watson, President

Corrie Jongbloed, President Elect

Wanda Fedora, Vice President

Michaela O'Neill, Secretary

Mary Rose Pincelli-Boglione, Treasurer joined by phone.

Peter Anas, Executive Director

2. **Approval of Board Minutes*:**

Wanda proposed the minutes as a true reflection of the meeting. Mary Rose seconded this and the minutes were adopted by the board.

3. **Financial Report:**

- a. Financial Statements as of October 30* - Peter Anas reported a net profit of \$16,255 with 2 months left in this financial year. There was more corporate sponsorship this year than last and it was suggested that this has made the difference.
Robyn asked about the website sponsorship and there is more proposed but this will be included in next year's budget.
- b. Sponsorship - Curasept is going to be a sponsor ISDH for \$20k. For this they will provide a charging station at ISDH. They will be known as an IFDH gold sponsor as they have no booth at conference. Robyn has email with details. In addition, they will support the IFDH through the social responsibility workshop for \$5,000 and a sponsorship combination of web banner, eNews ad and webinar, for a total of \$25,000.
- c. Payment for flights – The board members who pay for travel etc in currency outside of the US are noticing differences in the monies reimbursed compared to what was paid due to conversion rates variance on the date paid. These are small amounts, but over the year can have an impact. The board was asked to discuss a solution and an IFDH credit card was suggested. It might be a possibility to get the credit card number when needed, but in the meantime the cost differences should be added and reimbursed. Mary Rose or Robyn could be contacted to pay with their IFDH card in the future.

Action Point

Peter is to research the amount of reward points on the IFDH credit card.

- d. Membership - India wants to pay their dues by money order but are to be billed for this year and next year to bring them up to date.

4. **ISDH 2019: Robyn**

- a. HoD Business Meeting (August 13-14; Tues-Wed) - Peter
Details of the HOD have been discussed and circulated with the board. To be finalised in January.

- b. Delegate Email (New Registration Form* & Dinner Flyer*) - The office has sent this to the HOD.
- c. Tuesday Dinner at GOMA – Peter has been working on the details for this evening event at the Gallery of Modern Art, in consultation with Robyn and the contract was signed recently. It is booked and will be paid for in the next few days. GOMA is within walking distance of the hotel. The Monday night welcome reception hasn't been finalised but it will be held at the hotel. Connie from Switzerland has asked if it's possible to invite guests to the dinner. Tuesday night will be sponsored, so it will be for the HOD only.

Action Point Robyn is to discuss possible sponsors with Mel.

- d. Wednesday Dinner - AU Outback - The cost is \$95 including bus to and from the hotel. Wednesday there may be room for additional guests at this event. Once total numbers are received, we can invite others if possible.
- e. Registration Fee – IFDH is handling registration and the cost for the outback experience. Sunrise registration will extend until the 30th January for HOD and will be provided a special link.

Action Point The office is to inform the delegates of the extension.

- f. ISDH (August 15-17; Thurs-Sat) -
 - I. Sponsorships Confirmed to date* - Curasept is yet to be added to the ISDH sponsor document provided by the PCO. There is still some booth space available and Robyn has sent a list of possible companies to the LOC and PCO.
 - II. ISDH Budget* - Corrie has a question about the expenditure in relation to keynote speakers. There is \$65k allocated but these have not been filled as yet. The budget is substantial and we could attract some notable speakers with this funding. Noted in the ISDH speakers' contract, speakers must agree to not speak 2 weeks before or 2 weeks after the ISDH event.
 - III. Scientific Committee - The board has agreed to invite a speaker for the European Curriculum Framework. They could be placed in a session on Friday.

Action Points Robyn is to invite ECF. Prior to the presentation, there should be mention that this is a special presentation as invited by the Board of Directors.

- IV. Poster Review – The board discussed the process and queried as to when the judging would take place.
- V. Journal Award - IFDH Journal Editor Kerstin would like to award a prize for the best journal submission for 2018. The board agreed a Plenary session would be best for awards. This discussion to be continued.

Action point Michaela is to write a letter to the Scientific Committee to collate a non-scientific category.

- VI. Keynote Speakers – There are three keynote speakers but Corrie wants to include someone who has visibility in the world dental health community.

Action point Robyn to discuss keynote speakers with the LOC

VII. Social Responsibility Workshop: Chair Wanda

Program & Speakers Awards – Wanda is still waiting to hear from all the invited countries. She has had one Australian application. The deadline date is December 15th. We should know in January the final attendee list. Professor Murray Thomson from Otago University has agreed to speak. They have a call organised to discuss his presentation.
Attendee Funding & Payment timing – to be discussed in January. Robyn has had approaches from some other countries to present. Budgets can be examined after a full delegate list is collated. Funding will only be given after attendance. Each country will decide who their speaker should be as IFDH can't pay for more than one per country. It was suggested that representatives from SR countries that can't attend may be able to conference call/skype/interactive link to the session.

VIII. World Dental Hygienist Awards (Sunstar) – Applications are due by the end of December. The board is unaware of any other awards.

Action point Robyn is to write to Myumi Kanada, CEO of Sunstar to follow up on the progress and other details.

IX. Early Bird Registration – The subject of student registration and single day registration was raised. Single day registration on the day should be at a cost that would make full registration more attractive, would be acceptable.

Action point Robyn is to speak to the LOC about this.

5. **ISDH 2022 Ireland** – The IDHA has been sent the updated guidelines on Oct 30th. The board has not had a response as yet.

6. **ISDH 2024 Korea** – KDHA has not responded to the board as to their intentions to host the 2024 ISDH.

7. **Other:**

a. E&R Committee – Corrie has lost contact with Mel. Corrie is unaware if the committee has been notified that Mel has lost her position on the HOD. Mel wants to know if she can stay on as chair of the committee and complete the Delphi study. As per the Bylaws, when voted into position on a committee, this position is for the full term regardless of HOD membership

Action point Corrie is to contact Mel.

b. Conference Attendance:

Korean Dental Hygiene Science Conference, Seoul, October - Robyn attended a conference in Korea and met with the board members. Mrs Moon has resigned as President. Bo met with Robyn and the Vice President who said they would be looking for a new president and would discuss 2024 ISDH soon. There are no hard feelings about cancelling the conference.

Action point Robyn is to write to Mrs. Moon on behalf of IFDH.

c. NY Dental, November, New York - Mary Rose met many people at the IFDH booth. Some hygienists from Jamaica approached Mary Rose with an interest in their organization joining IFDH. They have 200



members in their society. The NY meeting went better than Mary Rose expected but she would not recommend attending every year, only when supporting the symposium.

Action point The board is to discuss attendance to IDS (Cologne) in January.

d. CAPP Dubai, November, Robyn –This conference was similar to last year. Robyn gave a presentation on Periodontics but found there was not much interest in attending the ISDH in Australia. Worryingly, the Middle East is promoting dental nurses with Hygiene skills.

e. AEDEC Dubai (Feb 19) - MaryRose noted that the IFDH booth space will be free of charge.

8. **Strategic Planning:** *Peter noted that* the member survey was sent out with a deadline of the end of December. 3 responses already. Peter is planning the strategic planning day.

9. **Next board meeting:** January 19-20, 2019, Ft. Lauderdale FL.

Adjournment 5:55 pm ET.