



IFDH CONFLICT OF INTEREST POLICY

Approved June 2024

A conflict of interest may arise when an officer, director, advisor, delegate, committee member or employee, or a member of their immediate families, relating to the areas of leadership role, stock ownership, honoraria, research, consultancy, or other proprietary interest in a company or other non profit organization with which IFDH has or will have a contractually relationship, or if employed by said company or organization, whether full time, part-time, or as a paid or unpaid consultant, currently, proposed, or in the past two years.

Before, or when such conflict of interest arises, the director, committee member, delegate, member, or employee must disclose this information before any discussions related to said company. He/she shall abstain from voting on matters relating to IFDH dealing with said company or organization.

The integrity of IFDH and its activities, as well as that of the Association generally, is dependent on the avoidance of conflicts of interests, or even the appearance of such conflicts, by the participants.

At the same time, IFDH recognizes that the elected and appointed leaders of IFDH, as well as others acting on the Associations behalf, also have significant professional, business and personal relationships. Therefore, IFDH has determined that the most appropriate manner in which to address actual, potential or apparent conflicts of interest is primarily through liberal disclosure of any financial or other interest which might be construed as resulting in such a conflict.

A commercial interest may exist not only where the entity's products or services are under consideration by the Association, but also where the entity's products or services are in competition with those under consideration. By the disclosure of such interests, IFDH will be in a better position to determine whether the participant may have an interest in conflict with the interests of IFDH.

This Policy should not be construed as creating a presumption of impropriety. Rather, it reflects IFDH's recognition of the many factors that can influence ones judgment and a desire to make as much information as possible available to other participants in IFDH-related matters. IFDH can expand its knowledge of the industry with input from individuals working in the corporate world.

Purpose:

Members of the IFDH Board of Directors have an obligation to the membership of IFDH and to the dental hygiene community to provide representation that protects and enhances the philosophy and goals of IFDH. This Conflict of Interest Policy serves to protect those individuals who are placed in situations of potential conflict of interest. This Policy specifies the nature of conflict of interest so that subjectivity is minimized in judgments about conflict of interest.

Policy:

For the purposes of this Conflict of Interest Policy, conflict of interest is defined as, but is not limited to, activities that detract from, are in opposition to, or in some manner could become detrimental to the IFDH mission as delineated by the bylaws, policies and procedures and official positions of IFDH. Disclosure helps with respect to transparency for discussion purposes related to third party involvement with IFDH.

In circumstances in which the best interest of the organization as a whole and that of individual board members are in conflict, the best interest of the organization as a whole will take precedence.

To protect the best interest of the IFDH organization as a whole and the interest of the individual members of IFDH, all members of the Board of Directors, committee members and independent contractors shall be made aware of the possibility of conflict of interest and comply by completing the following IFDH Conflict of Interest Disclosure Form annually, or if already submitted, when a change in the form occurs.

Implementation:

In order to facilitate implementation of the Conflict of Interest Policy, the Board of Directors, or their designee(s), shall determine when an individual engaged in, or about to engage in, an IFDH -related activity or other matter under consideration has an actual, potential, or apparent conflict of interest requiring some response by IFDH.

Specifically, subject to the procedures set forth herein, the Board may require any action it deems appropriate, including, but not limited to, the following:

- (1) Disclosure of the interests to the other participants in the decision- or policy- making body (e.g., committee, editorial board, affiliated society).
- (2) Written and, in some cases, oral disclosure of the interest (e.g., to an audience receiving the results of clinical research or at scientific or educational sessions).
- (3) Recusal from voting on a matter and limitation of the individual's participation only to the provision of factual information of benefit to the group discussion.
- (4) Complete recusal from a portion of a meeting, or from other consideration of the subject matter.
- (5) Replacement of the individual in the subject position or activity.

Declaration

Please print clearly.

Name: _____ Date: _____

Delegate from the country of _____

I have read the IFDH Conflict of Interest Policy above and agree _____
Signature

I have a commercial relationship with the following company or companies:

_____	_____
_____	_____
_____	_____